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6 April 1984

MEMORANDUM FOR: Director of Central Intelligence

FROM: Harry E. Fitzwater  
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 6 April 1984

## 1. Progress reports on tasks assigned by the DCI/DDCI:

None

## 2. Items/events of interest:

a. A major recruitment effort for Directorate of Intelligence area analysts and economists was conducted at the Universities of Illinois and Indiana during the week of 26 March. Approximately 400 students attended the presentation at Illinois. There was a group of demonstrators protesting CIA involvement in Central America outside the briefing area. A small group of the demonstrators entered the presentation area and became disruptive but the briefers made their presentations and most of the students stayed to discuss career opportunities at CIA. The following day 128 interviews were conducted and 66 PHS's were provided. The presentation was repeated at Indiana University on 28 March. Two hundred (200) students attended the formal presentation and 55 were interviewed; 35 were given PHS forms and signed up to take the PATB. Although there were some demonstrators at Indiana, the group was small and they elected to remain silent and non-disruptive.

c. Status report on bid packages for new building construction:

(1) Bid Package 1 - GSA reports that efforts to award the first construction contract are proceeding normally. No protests have arisen and contract award is still projected for mid-April. Requests have been received from the low bidder, Hyman Construction Company, for site access so that their management planning can proceed.

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(2) Bid Package 2 - The final designs for the new office building will be submitted to the National Planning Commission for final review. The Commission staff will study the plans for approximately 30 days before formulating recommendations. Formal Commission action on this final project review is not expected before 31 May.

(3) Bid Package 3 - GSA will release the bid package covering renovation of the powerhouse on Friday, 29 March. Bid opening for this contract is scheduled for 2 May. Site visitation for prospective bidders is scheduled for 25 and 26 April. Based on the great interest shown in Bid Package 1, Printing and Photography Division production was increased to 200 copies of 85 drawings each, with a total of 707 pages of accompanying text for each package.

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e. On 2 April a member of the Counterterrorism Branch, OMS, addressed the Foreign Service Institute's Coping With Violence Abroad Seminar on "Hostage Survival."

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g. The first running of Intelligence Successes and Failures Seminar (ISF) was completed on 28 March. The Seminar (six days spread over three weeks) ran smoothly and appears to have been very well-received by the students. They admitted that their work on case studies of successes and failures was demanding, but highly rewarding in terms of insight into problems and correctives.

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j. Representatives of ODP and OC travelled to Raleigh, North Carolina, for a disclosure of IBM plans for a local area network. The current IBM plans do not support Agency requirements, but a follow-up meeting is planned to pursue possible alternatives.

k. A statistical sampling survey has been initiated this week in Central Travel Branch and National Programs Finance Branch, OF, for the purpose of developing a statistical data base that can be used to develop a standard we can use to measure the advantage/disadvantage of using the flat rate per diem concept. After completion of the sample (two (2) weeks), and if it supports the flat rate per diem concept, OF will initiate a request to the appropriate authorities to approve the Agency becoming a test bed for flat rate per diem.

l. Representatives from Records Management Division, OIS, met with a program analyst from the FBI on 5 April 1984 to discuss our experience in using a cool room to store photographic material. The FBI is considering construction of a similar type of facility to house microfiche and is interested in knowing about the construction features of our room and its effectiveness in storing film.

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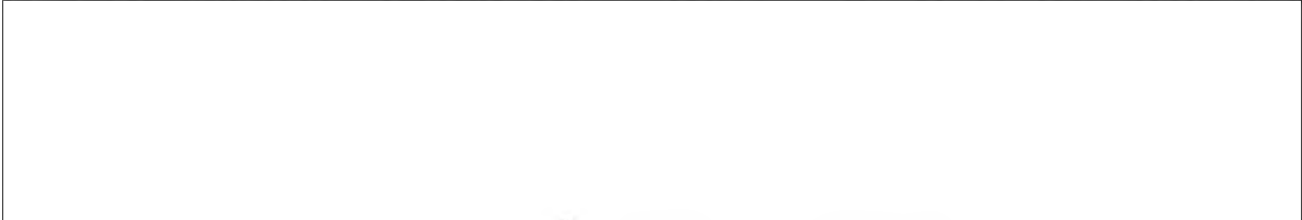
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3. Significant activities anticipated during the coming week:

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Harry E. Fitzwater

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